

PLEASE PRINT LEGIBLY AND COMPLETE ALL SECTIONS (ONE FORM PER CLASS)

COURSE TITLE:	COURSE DATE/TIME:	COURSE NUMBER:
NAME:		COURSE LOCATION:
HOME ADDRESS:		
CITY, STATE, ZIP:		
INSTITUTION/AREA:	PHONE:	E-MAIL:
JOB TITLE:	PROFESSIONAL LICENSE #	UCDHS EMPLOYEE ID #:
CHECK ONE: <input type="checkbox"/> Fee: \$ <input type="checkbox"/> \$25 deposit <input type="checkbox"/> \$145/\$155 deposit (ACLS/PALS)	Payment method for fee or deposit: <input type="checkbox"/> Check made out to UC Regents <input type="checkbox"/> Credit Card	

- If a space becomes available, a notification will be sent by e-mail (UC Davis employees will receive this notification via their work e-mail address). Registrants will have 72 hours to accept. If you do not wish to accept, please decline the seat so the next person on the waiting list can be notified.
- If a space becomes available and you accept, you must attend the class or cancel your registration or you will forfeit your deposit. If a fee is required, you will be charged upon accepting. Refund policy is available at our website.
- Submitting this form does not guarantee a space in the class.
- **To register for wait list:** Submit the completed registration form and submit registration fee or deposit in any of the following ways:
 - Submit by check:
 - Send by campus or U.S. mail to:
 - **Center for Professional Practice of Nursing, 4900 Broadway, Suite 1630, Sacramento, CA 95820**
 - Visit our office, open 7 a.m. to 4:30 p.m., Monday through Friday
 - Submit Credit card information by either:
 - Call CPPN Office at Phone: (916) 734-9790
 - Visit our office, open 7 a.m. to 4:30 p.m., Monday through Friday
- **UC Davis Health Employees:** A \$25 refundable deposit is required (\$145/\$155 for ACLS/PALS, please see below).
 - **Checks:** Please make payable to **UC Regents** and date for the day of the class. Deposit is forfeited if registration is not canceled within time requirements (see class website for more information).
 - **Credit cards:** deposit charge will only be processed if participant does not attend the class.
- **UC Davis Health Employees Registering for ACLS/PALS:**
 - Please see class website for full registration/cancellation information
 - Employees for whom the training is not mandatory by the Director, Patient Care Services pay the full registration fee, including UCD SOM physicians and UC Davis Health System employees outside of Patient Care Services.
 - These courses typically fill up early (about 3 months in advance). We recommend calling **734-9790** or checking our website to inquire about space availability. Please see our website for additional fee information.
- **CPPN EMAIL:** hs-cppn@ucdavis.edu